

# Temecula Assist: Business Improvement Grant Application

All businesses wishing to apply for a **Temecula Assist: Business Improvement** grant must complete an application. Applications will be accepted from May 26, 2020 through June 9, 2020 at 5 pm via the City's website [temeculaca.gov/TemeculaAssist](http://temeculaca.gov/TemeculaAssist) or via mail at City of Temecula, **Temecula Assist: Business Improvement**, Attn: Lynn Kelly-Lehner, 41000 Main Street, Temecula CA 92590. Applications must be received by **June 9, 2020 at 5 pm**. Please note that City Hall is currently closed due to the COVID 19 pandemic. Hand delivered applications cannot be accepted at this time. **Email submissions will not be accepted.**

Name of Business Owner \_\_\_\_\_

Legal Name of Business \_\_\_\_\_

DBA (if applicable) \_\_\_\_\_

Brief Description of Business \_\_\_\_\_

Business Address \_\_\_\_\_

Owner's Personal Address \_\_\_\_\_

Owner Email Address \_\_\_\_\_ Contact Phone Number \_\_\_\_\_

Number of Total Employees (Prior to March 2020) \_\_\_\_\_ (Current) \_\_\_\_\_

Number of Employees in Temecula (Prior to March 2020) \_\_\_\_\_ (Current) \_\_\_\_\_

Length of Time You Have Been in Business in Temecula \_\_\_\_\_

Is the business in good standing with the City? Yes \_\_\_\_\_ No \_\_\_\_\_

If you lease, are you current with rent through February 2020? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please provide the name, email address, and phone number of your landlord. \_\_\_\_\_

Has the business filed for bankruptcy in the past 7 years? Yes \_\_\_\_\_ No \_\_\_\_\_

Number of Jobs Expected to be Retained by this Grant (can include fractions) \_\_\_\_\_

Grant Amount Requested (\$5,000 Max) \_\_\_\_\_

How have the government mandates during the COVID-19 emergency affected your business? Please include documentary evidence of the impacts as attachments to your application. \_\_\_\_\_

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Please use the chart to describe how you intend to utilize the funds from this grant to support your business.

Eligible Use	Amount	Use of Funds
Rent		
Mortgage		
Payroll		
Total		

*The applicant warrants and represents that no City Council Member, City Staff Member, Commission Member, Committee Member, and/or any person who is subject to the provisions of the City's Conflict of Interest Code, has any ownership interest of any kind or amount in the business for which the grant would be issued, or would otherwise receive a financial benefit from any grant which may be extended to applicant and/or for the business. By accepting this grant, I agree to comply with the current and future guidelines and other requirements as set forth by the City of Temecula.*

*I attest that I have read and understood the application, and that the City of Temecula will review the same to determine whether or not to provide a grant. I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.*

Name (Print) \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_

The applicant confirms that the following attachments have been included in the application package:

1. City of Temecula Business License
2. W-9 form

Signature \_\_\_\_\_

Questions about the application process? For the fastest response, please email [businessgrants@temeculaca.gov](mailto:businessgrants@temeculaca.gov).  
You may also call (951) 506-5172.

